



Minnesota Soybean Processors

Application for Employment

P.O. Box 100 • 121 Zeh Avenue • Brewster, MN 56119-0100 • Phone: (507) 842-6677 Fax: (507) 842-0086

Minnesota Soybean Processors is an Equal Opportunity Employer. Minnesota Soybean Processors policy is to further the provisions of equal employment opportunity to otherwise qualified persons without regard to age, race, color, religion, gender, national origin, disability, or status as a veteran.

Instructions: Please fill out the fields below, or print the form and fill out by hand. See www.mnsoy.com/employment for online submission instructions.

Position(s) Applied For	Date of Application
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Applicant Information

Last Name	First Name	Middle Name	
Street Address	City	State	Zip
Telephone Number	Driver License Number and State	Social Security Number	

1. Are you 18 years or older? Yes No
(If you are hired, you may be required to submit proof of age).
2. Do you claim veteran's preference? Yes No
If Yes, attach a copy of DD214 (separation papers). If claiming service connected disability, attach verification from the Veteran's Administration showing percent of disability.
3. Do you have the legal right to live and work in the United States? Yes No
4. Will you accept:

	Full Time Employment	Part Time Employment
	Temporary (6 mos or less)	Seasonal (duration of season)
5. Will you work:

	Second/Third Shift	Nights/Weekends
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6. What day could you begin work?
7. Are you currently employed? Yes No
8. May we contact your present employer? Yes No
9. Can you travel if your job requires it? Yes No
10. Have you ever been employed with us before? Yes No

Education

School Name & Location	Attendance		Graduate?		Degree	Major/Minor Fields of Study
	From	To	Yes	No		
	Month	Month	Yes	No		
	Year	Year				
	Month	Month	Yes	No		
	Year	Year				
	Month	Month	Yes	No		
	Year	Year				
	Month	Month	Yes	No		
	Year	Year				

Describe any other education experiences you have had which are pertinent to this position, including specialized training, skills, extra-curricular activities, and internships.

List any relevant certificates, licenses, or registrations you possess or are eligible for, including expiration dates.

Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, creed, ancestry, disability, or other protected status.

1. Current or Most Recent Position

Employer	Dates Employed From/To	Work Performed
Address		
Telephone Number	Extension	
Job Title	Hrly Rate/Salary Start/Final	
Reason for Leaving		

2. Next Previous Position

Employer	Dates Employed From/To	Work Performed
Address		
Telephone Number	Extension	
Job Title	Hrly Rate/Salary Start/Final	
Reason for Leaving		

3. Next Previous Position

Employer	Dates Employed From/To	Work Performed
Address		
Telephone Number	Extension	
Job Title	Hrly Rate/Salary Start/Final	
Reason for Leaving		

4. Next Previous Position

Employer	Dates Employed From/To	Work Performed
Address		
Telephone Number	Extension	
Job Title	Hrly Rate/Salary Start/Final	
Reason for Leaving		

Additional Information

Summarize special job-related skills and qualifications acquired from employment or other experience.

State any additional information you feel may be helpful to us in considering your application.

PERSONAL REFERENCES (exclude former employers or relatives)

(1) Name	Phone Number
Address	
(2) Name	Phone Number
Address	
(3) Name	Phone Number
Address	

I certify that I have read and understand the questions on this application, and that the answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application as may be necessary in arriving at employment decisions. I understand that false or misleading information given in my application or in an interview(s) may result in disqualification and/or termination.

If I receive an offer of employment, I understand that acceptance does not create a contractual obligation and that any employment relationship with Minnesota Soybean Processors is of an "at will" nature, which means that I may resign at any time and that Minnesota Soybean Processors may discharge me at any time with or without cause. I also understand that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of Minnesota Soybean Processors.

I understand that Minnesota Soybean Processors reserves the right to implement preplacement physicals and/or preplacement of employee drug tests. I agree to take a physical and/or drug test requested after I receive an offer of employment. I also understand that if employed, I am required to abide by all rules and regulations of Minnesota Soybean Processors.

Applicant Signature

Date