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121 Zeh Avenue
Brewster, MN 56119-0100

Phone: (507) 842-6677
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www.mnsoy.com

Minnesota Soybean Processors

Title "C" Maintenance Technician

Department Maintenance

Reports to Maintenance Manager

Supervises N/A

Revision Date 03/22/2011

Objective: Responsible for the safe and efficient repair, preventive maintenance, and cleaning associated with all equipment, structures, and grounds of shipping, receiving, crushing, refining, and biodiesel areas. Communicate any issues with management. Continuous plant operations requires 12 hour shift work. Employees must be able to adapt to 12-hour workdays and be able to meet call-in requirements.

Essential job functions

- Exhibit safe work practices as a condition of employment, discussing problems or unsafe conditions with management.
- Complete work in a timely, accurate and thorough manner and is conscientious about assignments.
- Coordinate work functions with fellow maintenance employees and other departments.
- Remove, install, rebuild, weld, torch, lubricate, and clean all equipment associated with plant processes as assigned.
- Perform preventative and proactive maintenance tasks with plant processes in a safe and efficient manner using the skills required for the job as noted below.
- Diagnose problems, replace or repair parts, test and make adjustments.
- Reads and interprets equipment manuals and work orders to perform required maintenance and service.
- Use a variety of hand and power tools, electric meters and material handling equipment in performing duties.
- Foster a culture of safe behavior and environmental compliance at all times.
- Work in an honest and ethical manner; maintain confidentiality on all business related matters.
- Physically report to work on time at their assigned locations and is seldom absent.
- Maintain a team environment with other departments at all times.
- Maintain a high level of customer service and friendly atmosphere.
- Maintain clean and orderly work areas.
- Participates in a routine on-call schedule.
- Follow all company policies and procedures
- Perform other duties as assigned or needed.

Qualifications

Technical

- High school diploma or equivalent. Secondary education and/or certification beneficial
- Must possess the ability to communicate both verbally and written
- Must have the ability to troubleshoot and identify basic maintenance problems within individual pieces of equipment.
- Possess basic math skills.



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- Must have experience with fabrication, welding, cutting, lubricating, repair of equipment such as; pumps, gearboxes, airlocks, fans/blowers, valves; material handling systems such as conveyors; preventive maintenance practices.
- Excellent organizational skills, communication skills, and the ability to multi-task.
- Must possess basic mechanical aptitude and tool practices.
- Willingness to learn and apply proper techniques necessary for installation of bearings and seals.
- Must have the ability to safely operate an acetylene torch.
- Ability to take instructions and follow directions.

Physical

- Ability to frequently bend, squat, climb, kneel, stand, walk, handle objects, reach above shoulder level, and push/pull objects.
- Ability to occasionally sit, crawl, and repetitive use of hand tools.
- Ability to frequently carry/lift light to moderate loads of 25-50 lbs. and occasionally carry/lift over 50 lbs.
- Standing for extended periods of time.
- Climbing several flights of stairs and ladders.

Working Conditions

- Exposed to excessive noise
- Works around moving machinery
- Exposed to marked changes in temperature
- Exposed to dust
- Exposed to chemicals
- Drives motorized equipment
- Works on or around high structures
- Occasionally exposed to fumes and work in confined quarters

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.